

KETCHIKAN GATEWAY BOROUGH

Regular Assembly Meeting

AGENDA

September 3, 2002, 5:30 p.m.

1. **Call to Order—Pledge of Allegiance—Roll Call**
2. **Ceremonial Matters—*Presentations, Proclamations, Awards, Guest Introductions***
 - a. **Fetal Alcohol Syndrome Awareness Day – September 9, 2002**
 - b. **A Day to Remember – September 11, 2002**
3. **Citizen Comments—*Comments on any topic other than scheduled public hearings.***
4. **Public Hearings—*Procedure: Citizens will sign up on a sheet and testify in the order that they sign up. Citizens may present arguments in favor or in opposition; staff report update, if any; close the public portion of the hearing and the assembly deliberates and renders a decision on the matter at hand.***
 - a. **Consideration of a request from the platting board for approval of a subdivision variance by Robert H. Ziegler in a Low Density Residential Zone to allow two (2) new lots in the subdivision of USS 3275, Lot 188, to be created which will not meet the minimum lot width requirements by one (1) foot each in accordance with Section 55.10.025; 900 Block North Point Higgins Road, Ketchikan Gateway Borough**
 - b. **Ordinance No. 1228 amending the KGB Code Section 5.57.005 entitled Department of Administrative Services and all sections of the KGB Code that refer to the Department of Administrative Services or Director of Administrative Services**
 - c. **Ordinance No. 1229 amending Section 45.11.055 of the Ketchikan Gateway Borough Code of Ordinances to provide for certain methods for assessment of low-income housing properties**
5. **Scheduled Informational Reports and/or Presentations—*Reports on construction progress, financial status, presentations of budgets, audits, and reports or planning documents and related items.***
6. **Acceptance of Claims**
7. **Consent Calendar—*Matters listed under the consent calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. Platting or zoning items that are subject to court appeal may not be listed on the consent calendar. If the Mayor or an Assembly Member requests discussion, that item will be removed from the consent calendar and will be considered under Unfinished Business.***
 - a. **Motion to approve the regular meeting minutes of August 19, 2002, as presented**
 - b. **Consideration of Resolution No. 1677 accepting Municipal Capital Project Matching Grant #03-MB-096 for Airport Surveillance**
 - c. **Consideration of Resolution No. 1678 accepting Municipal Capital Project Matching Grant #03-MG-095 for Kayhi Curtain Wall Renovation**
 - d. **Consideration of Resolution No. 1679 accepting Designated Legislative Grant #03-DC-129 for a Sludge Conversion Project**
 - e. **Consideration of Resolution No. 1680 accepting Designated Legislative Grant #03-DC-128 for Junk Car Removal**

- f. **Consideration of Resolution No. 1681 accepting Capital (Legislative) Grant #02-DC-044 for Shipyard Development Match Funding**

8. Unfinished Business

- a. **Transferred Consent Calendar**
- b. **Consideration of a motion to amend Edberg Christiansen Heidenreich Architect's contract for the airport terminal renovations [postponed from 8/5/02 and 8/19/02 meetings]**
- c. **Consideration of Resolution No. 1676 supporting a different design for the Metlakatla-Saxman Ferry**
- d. **Discussion item on snow removal options**

9. New Business

- a. **Introduction of Ordinance No. 1230 amending Title 5 of the Ketchikan Gateway Borough Code of Ordinances relating to conflicts of interest**
- b. **Discussion item on Airport Parking lot revisions**
- c. **Consideration of changing the second meeting in September [September 16] to occur one week later [September 23]—Mayor Shay and Assemblymember Coose**
- d. **Consideration of approval of an agreement with the City of Saxman for disposal of junked and abandoned vehicles**
- e. **Consideration of a Memorandum of Agreement between the Pond Reef Fire Department and the Ketchikan Gateway Borough regarding assets and liabilities of the Pond Reef Fire Department**
- f. **Consideration of Resolution No. 1682 authorizing or permitting the use, appropriation, sale or exchange of real property available to the Borough for improvement of public access to Gravina Island—Assemblymembers Coose and Bergeron**
- g. **Appropriating funds for opposing the ballot initiative calling for a resolution prohibiting the use of Borough real property for the construction of a bridge across the Tongass Narrows by the State of Alaska by introducing Ordinance No. 1232—Assemblymembers Coose and Sarber**
- h. **Approval of contract for the Borough Clerk**
- i. **Introduction of Ordinance No. 1229 amending the Borough Code Section 45.20.060, Senior Citizen Exemptions**
- j. **Introduction of Ordinance No. 1231 amending the FY02/03 Borough Budget by making a \$225,000 supplemental appropriation from the Economic Development Assistance Fund and \$34,450 from the General Fund**
- k. **Consideration of Resolution No. 1683 affirming the community's support for the Saxman Civic Center and Cultural Theater**
- l. **Consideration of a motion to adjust the Acting Manager's salary to a level to be determined by the Assembly retroactive to August 10, 2002, and continuing until September 30, 2002**

10. Reports of Committees, Executive, Administrators

- a. **Manager's Report**
- b. **Mayor's Report**
- c. **Committee Reports**

11. Assemblymembers' Comments

12. Executive Session—*Procedure: Motion is made and voted upon. If adopted, executive session is held. If necessary, action is taken in public session following the executive session. If there is more than one executive session topic, each topic will be handled completely separate from the other.*

13. Adjournment—*The meeting must adjourn by 10:00 p.m. unless that deadline is extended to 10:30 p.m. by a motion approved by a majority of the assembly members present. Any extension beyond 10:30 p.m. requires a unanimous vote of all assembly members present. If the meeting is not adjourned or extended prior to 10:00 p.m., or such extended time as has been set, the meeting shall automatically recess at that time and shall be reconvened at 5:30 p.m. the following day.*